

**TOWN OF UNION  
MONTHLY BOARD MEETING  
Minutes of Thursday, May 1, 2014**

The Town of Union monthly board meeting was called to order by Chairman Kendall Schneider at 7:00 p.m. on Thursday, May 1, 2014 at the Evansville Fire Station, 425 Water St., Evansville, WI. Members in attendance included Chairman Schneider, Supervisors George Franklin and Kim Gruebling, Treasurer Sharon Franklin, Clerk Regina Ylvisaker, and Building Inspector Bob Fahey. Constable Eric Larsen was absent. The Pledge of Allegiance was recited.

**Clerk's Minutes (April 15, 2014)**

Motion to approve minutes of April 15, 2014 Board meeting as written made by Gruebling/Franklin. Motion carried by unanimous voice vote.

**Treasurer's report**

Treasurer Sharon Franklin provided balances as of April 31, 2014:

Local Gov't Investment Pool General Fund	\$	0.00
Park and Recreation Fund	\$	12,476.33
UB&T Money Market Sweep Account - balance	\$	46,791.83
UB&T Checking Account	\$	16,500.00
Wayne Disch Memorial Park Fund	\$	3,080.53
Morning Ridge Stub Road CD	\$	20,851.52
Escrow Accounts:		
Teresa Lane:		
Bank of Monticello	\$	1,052.94
Michael Kipp	\$	350.97
Mastec, LLC	\$	207.01

**Board Action: Budget Line Adjustments if Required**

None needed at this time.

**Constable's report**

No report.

**Building Inspector's report**

Building Inspector Bob Fahey reported issuing the following permits in April:

Date	Permit #	Name	Address	Description	Construction Cost
4/5/2014	14-6-B	Scott McElroy	18047 W Croft Rd	18x30 shed (3 sided)	\$ 8,000.00
4/2/2014	14-7-B	Buttchen Electric/ Whispering Pines Farms	18308 W Evansville/Brooklyn	Electric service	
4/25/2014	14-8-B	Jeremiah & Erika Young	6538 N South 6th St	Inground Pool	\$ 37,900.00

**Recycling Center Update**

Jerry Krueger reported several warm weeks, business picking up.

The recycling dumpsters were filled by 11 a.m. last weekend, had to put recycling in trash after that. Will need to get a larger dumpster at some point as was done last year.

**Brooklyn Fire District Update/Board Action if Required**

John Marx, appointed representative of Town of Brooklyn to the Brooklyn Fire District, was in attendance and reviewed the incorporation process. He has been representing the Town of Brooklyn since the District applied for a USDA loan to build the new fire station, and the District had to do a significant amount of work to convince the USDA that they were a valid entity at that time. The District ultimately got the loan, but the issue of "what are they" has continued to be a problem. Town of Brooklyn retained the attorney that recommended incorporating as a non-profit

entity, which entails a \$35 filing cost and providing by-laws and an outline of what happens to assets if the entity dissolves. The Department of Financial Institutions website lists 203 fire districts with "incorporation" in their name, and many of those are the actual fire districts/departments, some are auxiliaries. Marx talked to the DeForest Fire Department Chief Paul Nelson, who is the incoming president of the State Fire Chief Association. Nelson stated there is no such thing as a "fire district" in State law, there are sewer districts, etc. This is why many fire districts have chosen Chapter 181 corporate status which provides contractual liability.

Schneider stated his concerns were regarding the representatives who have been chosen to serve their municipalities and are not elected officials; many municipalities are lax as far as officially reappointing representatives. This is why the suggestion to have Town Chairs and Clerks sign the papers was a good one. Schneider does not see a problem with what they are requesting, although he would like a list of dates that representatives are appointed to the fire district.

Next steps: attorney redrafts documents to reflect Town Chair/Clerk signatures. Everything else would stay in place. Board can take action on it tonight if they so choose.

Gruebling wondered if the Board of Directors would remain the same number in the future, all five districts will each have the same numbers of representatives. Believes they are listed by name, should be clarified that there is one from each entity within the district. Marx sees no problem with that, and suggests removing article 9: current commissioners, and including instead current Town Board Chair names.

Motion to approve moving forward with incorporating Brooklyn Fire and EMS District made by Gruebling/Franklin.

Discussion: the incorporation protects the municipalities and the commissioners representing the municipalities from liabilities. Marx stated that the attorney explained that if the district took an action and someone wanted to sue, they could pick one municipality member and just sue them. Under the incorporation they would have to sue the corporation as a whole and liability would be shared.

Motion carried by unanimous voice vote.

### **Follow Up Reports**

Gruebling went to DATCP meeting with Alvin Francis, talked to them and got some paperwork and handouts. The representatives from DATCP did point out some issues such as routinely reviewing ordinances for mistakes (which Union has done). There were also many people who voiced the same complaint re: the farmland preservation ordinance work will be done and a new administration will come in, with new ideas, and will start all over with a new program.

Clerk Regina Ylvisaker reported that mobile home park and liquor license renewal packets have been sent out, and will be on next month's agenda for Board review and approval.

### **Public Comment (5 min max per item, no action will be taken on any issues)**

Mark Spritzer, Beloit City Council president running for Janice Ringhand's seat in State Assembly, was in attendance. Spritzer is a Democratic candidate, currently works at Beloit College and has held numerous positions in Beloit and the County. Running on platform of restoring local control, increasing transportation funding.

Fahey stated that on May 17, between 8 am-2 pm, the Evansville Fire Department will be burning a house on Butts Corners Road, and are requesting permission to close the road between Hwy. 14 and Crocker Rd. during that time for safety reasons. Franklin stated there could be a possible issue with the greenhouse, impeding access to their business. Fahey stated they would not completely close the road at the intersection and would let local traffic through. Evansville, Albany and Brooklyn fire departments will be present. Schneider sees a problem at Hwy. 14; Fahey stated they plan to have a truck located there to handle traffic. The house being burnt belongs to Rich Templeton, and is located next to the railroad tracks.

### **Roadwork**

Schneider would like to have a working meeting to work out figures, projects, etc.

Agreed to meet Tuesday May 13, 6 pm, location TBD - possibly Creekside Place. The review of the liquor license for Larry & Dawn Iverson will be added to the agenda.

Josh Wiser reported the GMC ABS problem has been fixed. He plans to install more fire numbers next week.

**Public Works Building**

Defer to next month, should have cement quotes by then. Wiser noted that the building has to be state inspected, and has to have cement in the floor for the state inspection to be finalized.

**Board Action: Teresa Lane CSM**

Town Engineer Greg Hofmeister is ready to proceed with finalizing the CSM. However, it will be at a cost of \$2,500, and the current escrow account balance is approximately \$1,400. Mike Kipp, property owner on Teresa Lane, was in attendance and felt that the difference could be made up between the property owners. Kipp will talk to other property owners, Ylvisaker will obtain specific amount for finalizing the process and will notify Kipp.

**Appointment of Plan Commission, Board of Adjustment and Parks & Trail Committee Members**

Motion to reappoint Cliff Muchow, Bill Thomas, and Eric Hessler made by Schneider/Gruebling. Motion carried by unanimous voice vote.

**Scheduling of Parks & Trails Committee Meeting**

Schedule Parks & Trails Committee meeting June 11, 6 pm at Wayne Disch park shelter.

**Pay Bills**

There being no further business to come before the Board, a motion to adjourn and pay bills was made by Schneider/Franklin. Motion carried by unanimous voice vote. Meeting adjourned at 8:01 p.m.

Respectfully submitted by Clerk Regina Ylvisaker.

*Note: minutes are considered draft until reviewed and approved by the Town Board at a properly noticed meeting.*